



U. S. ARMY GARRISON, FRANCONIA



"TEAM OF TEAMS"

COMMANDER'S POLICY

POLICY NUMBER: 13	DATE: 1 October 2005
SUBJECT: Serious Incident Notifications	

1. REFERENCES:

- a. AR 190-40, Military Police Serious Incident Reporting, dtd 15 Jun 05.
- b. 11D Commanding General Policy Number 7, Incident Reporting, dtd 4 Mar 98.
- c. USAREUR Reg 525-306, Non Nuclear Event of Incident Report (OPREP-3) Procedures, dtd 30 Mar 05.

2. **PURPOSE:** This policy establishes reporting procedures for serious incidents throughout USAG, Franconia.

3. **SCOPE:** This policy applies to all assigned units within USAG, Franconia.

4. POLICY:

a. Telephonic notification of serious incidents is a commander's responsibility. Garrison Commanders will notify me or the USAG, Franconia D-C and the USAG, Franconia Emergency Operation Center (EOC) immediately when incidents listed below occur within the USAG, Franconia's area of responsibility, regardless of unit affiliation. The USAG, Franconia EOC will then immediately notify the 11D DOC, V Corps emergency operations center, and /or USAREUR emergency operations center, dependent on unit affiliation, and the IMA-Europe EOC. Follow-on email notification to the USAG Franconia EOC will be sent within 30 minutes of telephonic notification. As additional information becomes available, the USAG Franconia EOC will forward follow-up emails to the 11D DOC for 11D units, to V Corps for all Corps separate units, and USAREUR detailing the incident.

b. Serious incidents are defined as:

- (1) **Death.**

IMEU-WUZ-PL

SUBJECT: Serious Incident Notifications

- (2) Serious injury or loss of limb.
- (3) Adverse news media is anticipated.
- (4) Attempted murder.
- (5) Child abuse.
- (6) Rape.

b. Commanders will ensure, that after duty hours, their EOCs and/or MP desk Sergeants report ALL Serious Incident Reports (SIRS) to the USAG, Franconia EOC and the 1ID Division Operations Center via email simultaneously when sending SIRs to higher headquarters.

c. Other incidents as outlined in above references will be reported to me prior to 0800 hours the following duty day by the USAG Emergency Operations Center.

5. **PROPONENT:** The proponent for this memorandum is USAG, Franconia DPTMS, 351-1330.

6. This policy memo supersedes 98th ASG Policy memo 13, dtd 21 July 2004.

“Team of Teams!”



RUSSEL D. SANTALA
Colonel, AD
Commanding